



7320 Northcote Ave.
Hammond, IN 46324
(219) 844-3030 ext. 305
communitypreschoolandchildcare.org

Registration Form- Full Time 2021-2022

Child's Name _____ Birthday _____

Street _____

City ,State ,Zip _____

Parent Responsible for Payment _____

Cell Phone _____ Home Phone _____

Mother's Name _____ Father's Name _____

Email _____

Preschool and Childcare Weekly Rate (7:00am - 5:00pm, 5days/week)

Please check which class you are registering for:

_____ 3 years old by August 1, 2021 \$190/week

_____ 4 years old by August 1, 2021 \$190/week

_____ **Registration Fee** of \$60 and **Deposit** of \$190 will reserve your preschool and childcare enrollment for the agreed upon start date.

Registration and Deposit fee paid on _____.

Statement of Guardianship

_____ My spouse and I are the legal guardians of this child.

_____ I, alone, am the legal guardian of this child.

_____ This child's parent and I share legal custody of this child.

Who may we thank for referring you to our school? _____

Community Preschool and Childcare Contract

The Parent Agrees:

1. To pay the Provider the rate of \$190 per week for the Child Care Services for their child.
2. To make payments on Monday each week for the term of the contract, excluding a week unpaid vacation per year (see parent handbook).
3. To pay a deposit of \$190 at the time of the initial interview to assure a space for their child. The deposit will be applied to the first week's tuition charge unless the child does not attend as agreed: therefore, the deposit shall be forfeited.
4. To pay the \$60 enrollment fee (nonrefundable).
5. That tuition is billed for 49 weeks of the 52-week school year and Does Not adjust for illness, holiday, professional development, or absences (see parent handbook).
6. To pay an overtime rate of \$25 per every 1-15 minutes for childcare provided after the closing time of 6:00pm.
7. To pay a late payment fee of \$25 dollars that will be added if the payment is received two days after the Monday due date.
8. To provide a 30-day notice to terminate care, if care is terminated before the 30-day notice parent is responsible for tuition.
9. To provide Community Preschool and Childcare with current immunization records on or before the first day of attendance.
10. To provide a Health Form (must be completed by Physician) within 30 days of child's enrollment. Failure to do so will result in suspension until forms are completed and returned (Tuition will still be due per contract).
11. To provide current emergency contact, developmental information, and enrollment documentation.

Community Preschool and Childcare Agrees:

1. To provide Child Care Services to the child per the parent handbook guidelines.
2. To provide meals and or snacks at no extra charge, which meet or exceeds USDA Minimum Nutritional requirements, in accordance with the USDA Child and Adult Care Food Program.
3. To provide activities for enrichment of the Early Education and care environment.
4. To provide education and care which meets or exceeds the licensing state.
5. To provide safe, clean, nurturing environment and all meals for the day.
6. To a one-time \$50 dollar referral discount will be provided to the currently enrolled family. One month's tuition must be paid before the discount is applied.
7. To a 10% discount that will be given to one of the tuition rates when two or more children are enrolled.
8. To apply a 5% discount when 6 months of tuition is paid in full.

Providers Signature _____ Date _____

Parents Signature _____